



Waterloo Wellington (WW) Quality Palliative Care in Long Term Care (LTC) Initiative
LTC Palliative Education Funding
Memo of Understanding (MOU):
February 29, 2016

Hospice of Waterloo Region has received funding from the Waterloo Wellington Local Health Integration Network (WWLHIN) to work with the Long Term Care (LTC) Homes in Waterloo Wellington (WW) for increasing the knowledge, understanding and capacity to deliver a Palliative Approach to Care. This initiative is designed to move towards ensuring that residents and families living and dying within a WW LTC setting receive the same access to excellent best practice palliative care as residents who die in the community, residential hospices, or other health care sector locations.

The overarching strategy for the WW Quality Palliative Care in Long Term Care initiative is to incorporate a collaborative and integrated approach to education and training related to all aspects of palliative care including Advance Care Planning, Pain & Symptom Management at end of life, and the Hospice Volunteer program.

An initial component of the program is a one-time reimbursement to each home for the backfill costs for having all levels of LTC staff participate in palliative education sessions, per the attached guidelines and formula for reimbursement.

The objectives for use of these education reimbursement funds include:

- Increased knowledge and understanding of the palliative approach to care among LTC staff
- Increased understanding of Pain & Symptom management at end of life among LTC staff
- Improved ability to support individuals dying in their place of choice i.e.: their home within the LTC facility

Increasing palliative knowledge and understanding of the palliative approach to care will contribute to meeting the WWLHIN's objectives of:

- **Reducing inappropriate resident transfers** from long-term care to acute care at end of life;
- **Reducing length of stay for persons in hospital who can be discharged to a long-term care home for end of life care.**

Hospice of Waterloo Region will report to the WWLHIN on:

- a. # of Direct Care staff who have received palliative training
- b. # of Nursing Staff who have received palliative training
- c. # of Supervisory Staff who have received palliative training
- d. # of Management Staff who have received palliative training
- e. # of Volunteers who have received palliative training

This agreement is between Hospice of Waterloo Region and the undersigned LTC Recipient.

LTC Recipient agrees:

- To participate in the WW Quality Palliative Care in Long Term Care Initiative
- To identify, encourage, and support staff participation in the palliative education and training
- To use funding specifically to support palliative education during the period of September 2015 to March 2017
- To use funding for providing back fill staffing to facilitate participation of regular staff in palliative training opportunities offered by the Palliative Pain & Symptom Management Consultants
- To provide statistical information that will support reporting within 30 days of the end of a quarter and/or on completion of utilization of the funds
- To submit to Hospice of Waterloo Region, reimbursement claim documentation to the maximum of the allocated education funds for the facility.

Mutual Agreement of Hospice of Waterloo Region and the Participating LTCHs

Hospice of Waterloo Region and the LTCHs confirm that they agree to the following:

- (i) The LTCHs and Hospice of Waterloo Region acknowledge that the funding for the palliative education reimbursement is provided to Hospice of Waterloo Region for distribution to LTCHs by the WWLHIN and is a one-time initiative.
- (ii) Funding will be allocated per home and held at Hospice of Waterloo Region until training is completed within the time period of September 2015 to March 2017. WW LTCHs will provide reimbursement claims and payments will draw down against the allocation being held for each LTCH.
- (iv) Hospice of Waterloo Region and the LTCH agree that they will coordinate palliative education with the Pain & Symptom Management Consultation Services of Hospice of Waterloo Region.

On Behalf of _____

On Behalf of Hospice of Waterloo Region

Name: _____

Name: _____

Signature: _____

Signature: _____

Allocation of palliative education funding for LTCH

Hospice of Waterloo Region will allocate Palliative Education funding to each LTC home based upon a funding formula determined by the total annual funding available for one time Palliative Education from the WWLHIN, divided by the number of long stay LTC beds reported to the WWLHIN.

	# beds	Total Allocation Funds
PeopleCare A R Goudie	80	3,472
Cambridge Country Manor	79	3,429
Caessant Care Arthur Nursing Home	80	3,472
Caessant Care Fergus Nursing Home	88	3,820
Caessant Care Harriston	92	3,993
Chartwell Elmira Long Term Care Residence	48	2,084
Columbia Forest	156	6,771
Derbecker's Heritage House	72	3,125
Eden House Care Facility	58	2,518
Fairview Mennonite Home	84	3,646
Forest Heights Long Term Care Centre	240	10,417
Golden Years Nursing Home	88	3,820
Hilltop Manor	185	8,030
Lanark Heights Long Term Care	160	6,945
LaPointe-Fisher Nursing Home	92	3,993
Barnswallow Place Care Community	96	4,167
Morrison Park	28	1,215
Nithview Community	97	4,210
Parkwood Mennonite Home	96	4,167
Pinehaven Nursing Home	84	3,646
Riverbend Place Seniors Community	54	2,344
Royal Terrace	67	2,908
Saint Luke's Place	114	4,948
Saugeen Valley Nursing Center	87	3,776
S&R Nursing Homes Ltd – St. Andrew's Terrace	128	5,556
St. Joseph's Health Centre Guelph	240	10,417
Stirling Heights	110	4,775
Sunnyside Home	263	11,416
Corporation of the City of Guelph – The Elliott Long-Term Care Residence	85	3,689
The Village at University Gates	192	8,334
The Village of Riverside Glen	192	8,334
The Village of Winston Park	95	4,124
Chartwell Westmount LTC Residence	160	6,945
Trinity Village Care Centre	150	6,510
Twin Oaks of Maryhill	31	1,345
Wellington Terrace Long Term Care Home	176	7,639
	4147	180,000